

[Return to Applicant Process](#)

INTERMITTENT SKILLED SUPPORT
PART-TIME FOOD SERVICE WORKER
Department of Corrections

Starting Salary: \$10.40 up to \$11.44 per hour. Salary determined based on qualifications.

This is a part-time as needed position.

JOB DESCRIPTION: Performs a variety of food service tasks to provide 3 meals daily in a correctional facility. Works an as-needed basis which would include weekends and holidays with flexible shifts. Prepares and serves meals. Cleans kitchen facility and equipment. Performs kitchen prep work for next-day meals. Cooks meals on shifts assigned. Checks all diet cards and prepares any special diet meals. Maintains security of dangerous kitchen utensils. Makes sack lunches for Work Release inmates. Loads trays for breakfast, lunch and supper. Sweeps and mops floors. Cleans kitchen equipment and utensils. Washes and sanitizes meal trays. Assists in the stocking of supplies and unloading of groceries from truck. Locks up kitchen including all coolers, freezers and dry storage areas. Performs other duties as assigned.

REQUIREMENTS: Requires successful completion of the Food Service Exam. Requires the ability to follow verbal and written instructions. Requires basic math skills in converting and measuring recipe ingredients and performing inventory control of kitchen items and supplies. Requires flexibility to work shifts based on departmental needs. Knowledge of food preparation, nutrition, institutional food services and/ or inventory control is desirable. Ability to interact with facility personnel, inmate workers and vendors. Ability to operate food preparation equipment. Ability to perform duties of moderate physical demand including activities requiring reaching, stooping, grasping, chopping, carrying and lifting 35 lbs, and standing for long periods of time. Must possess background suitable for employment within a Law Enforcement facility.

TO APPLY: All applications must be submitted through our Self Service Website at www.sccmo.org/hr. We do not accept faxed, e-mailed or print applications. Terminals are available on site at the HR Dept., 201 N. Second Street, Rm. 519, St. Charles, MO 63301, Monday - Friday from 8:00 AM- 5:00 PM. Applications will be accepted on a continuing basis until the position is filled or a sufficient number of qualified candidates have applied.

Please call the Job Hotline at (636) 949-7320 or check our website at www.sccmo.org to learn of other employment opportunities and/or to check the status of other vacancies for which you have applied. This service is available 24 hours a day.

St. Charles County is an equal opportunity employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer. St. Charles County is a drug and alcohol free work place. A pre-employment drug test is required for all positions.

AN EQUAL OPPORTUNITY EMPLOYER