

## RETURN TO APPLICATION PROCESS

### **-- AMENDED POSITION ANNOUNCEMENT -- *PART TIME/ INTERMITTENT MEDICAL PERSONNEL – CORRECTIONS***

#### **DEPARTMENT OF CORRECTIONS**

**LPN “Intermittent Specialist” Starting Salary Range:                   \$15.26 - \$18.69 per hour**  
**RN “Intermittent Professional” Starting Salary Range:               \$21.72 –\$26.61 per hour**

**JOB DESCRIPTION:** Weekend shift work to deliver health care service to the inmate population of the St. Charles County Correctional Facility within the scope of licensing abilities. Reviews health screening of detention facility residents. Interviews persons regarding health history and current status. Makes a physical assessment of prisoners with medical complaints, prepares for physical exams and refers sick or injured persons to appropriate health care professional. Assesses individuals requiring mental health intervention. Documents health care given, prepares and maintains health records and monitors health care given to detention facility residents including treatment and medication. Monitors and maintains health care supplies and equipment. Conducts random inspections of inmate units for sanitary conditions and files reports of findings. Performs other duties as assigned by Health Services Coordinator.

**REQUIREMENTS:** Must be licensed as a Licensed Practical Nurse or Registered Nurse in the State of Missouri. Requires completion of an appropriate accredited medical program. Requires two years of professional experience preferably in an emergency department or correctional setting. An equivalent combination of education, training and experience will be considered. Must be free from felony conviction. Knowledge of medical examination and diagnosis techniques and procedures. Knowledge of medications and their effects. Ability to conduct routine assessments. Ability to interpret medical data. Ability to prepare medical reports. Ability to interface with government officials, medical personnel, corrections facility personnel and prisoners. Strong written and verbal communication skills required.

**SCHEDULE:** Saturday and Sunday coverage. Alternating weekends. Some flexibility to shift and days. Will consider availability of candidates and job sharing.

**TO APPLY:** All applications must be submitted through our Self Service Website at [www.sccmo.org/hr](http://www.sccmo.org/hr). We do not accept faxed, e-mailed or print applications. Terminals are available on site at the Human Resources Dept., 201 N. Second Street, Rm. 519, St. Charles, MO 63301, Monday - Friday from 8:00 am - 5:00 pm. Applications will be accepted on a continuing basis.

Please call the Job Hotline at (636) 949-7320 or check our website at [www.sccmo.org](http://www.sccmo.org) to learn of other employment opportunities and/or to check the status of other vacancies for which you have applied. This service is available 24 hours a day.

St. Charles County is an equal opportunity employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer. St. Charles County is a drug and alcohol free work place. A pre-employment drug test is required for all positions.

#### **AN EQUAL OPPORTUNITY EMPLOYER**

AMENDED 7/22/09  
PAY GRADE 8 & 11

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